

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Official

Business Session Minutes
Tuesday, July 18, 2017 - 2:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

- **Work Session:** June 27, 2017
 - **Briefing 10:30 a.m.:** June 27, 2017
 - **Informal Business Discussion 12:00 p.m.:** June 27, 2017
 - **Executive Session:** June 27, 2017
 - **Business Session:** June 27, 2017
 - **Briefing 3:00 p.m.:** June 27, 2017
 - **Public Hearing:** June 27, 2017
 - **Special Called Meeting 8:30 a.m.:** July 10, 2017
 - **Special Called Meeting 6:30 p.m.:** July 10, 2017
 - **Special Called Meeting 6:30 p.m.:** July 17, 2017
- {Action: Approved Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements:

- **Proclamation:** Commending Educated Girls Rock's Fight to Focus
- **Proclamation:** Recognizing Live Healthy Gwinnett's New Partnership with the Georgia School of Orthodontics

Business Session Official Minutes
Tuesday, July 18, 2017 - 2:00 PM
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VI. Consent Agenda

A. New Business

I. Commissioners

2017-0659 Approval to accept the resignation of Megan L. Matteucci from the Human Relations Commission. Term expires August, 31, 2020. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0688 Approval to appoint Dr. Nikki Hughes to the Human Relations Commission to fill the unexpired term of Megan Matteucci. Term expires August 31, 2020. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0689 Approval to appoint Saleem Hayat to the Human Relations Commission to fill the unexpired term of Sean Hayes. Term expires August 31, 2020. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0677 Approval to accept the resignation of Brian Powell from the Human Relations Commission. Term expires August 31, 2019. {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0678 Approval of appointment to the View Point Health Board. Term expires June 30, 2020. - Incumbent Lynette Howard - Appoint Lynette Howard {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0679 Approval of appointments to the Upper Ocmulgee River Resource Conservation & Development Council, Inc. Terms expire June 20, 2018. Incumbents - Chuck Graham, Don Gravitt and Terry Trammell - Appoint Chuck Graham, Don Gravitt and Jennifer Young {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

2. Multiple Departments

2017-0634 Approval to renew BL057-16, purchase of crushed stone on an annual contract (July 19, 2017 through July 18, 2018), Departments of Community Services, Transportation and Water Resources, with Hanson Aggregates Southeast, LLC; Martin Marietta Materials, Inc.; Metro Green Recycling, LLC; and Vulcan Materials Company, LP, base bid \$405,000.00 (negotiated cost savings of approximately \$26,600.00). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0650 Approval to renew BL031-16, purchase of janitorial supplies on an annual contract (August 17, 2017 through August 16, 2018), Departments of Community Services, Fire and Emergency Services, Sheriff, Support Services, and Water Resources, per the attached recommendation letters, base bid \$224,470.00 (negotiated cost savings of approximately \$4,342.00). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Clerk Of Courts/Richard Alexander

2017-0669 Award OS011-17, purchase and implementation of a case management system, to Tyler Technologies, Inc., utilizing a Chatham County competitively procured agreement, amount not to exceed \$3,302,770.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Financial Services/Maria Woods

2017-0610 Approval of the May 31, 2017 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0624 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$167,030.00, a decrease in assessed value of \$1,591,820.00 for a net decrease of \$1,424,790.00 for tax years 2009 thru 2016. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

5. Information Technology Services/Abe Kani

2017-0435 Approval to renew OS014-16, IBM Spectrum Protect Suite for unified recovery subscription on an annual contract (October 01, 2017 through September 30, 2018), with IBM Credit, LLC, base amount \$239,361.30 (negotiated cost savings of approximately \$5,256.36). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0639 Approval to renew OS025-16, FileNet support and maintenance on an annual contract (October 01, 2017 through September 30, 2018), with IBM Corporation, base amount \$174,600.35. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

5. Information Technology Services/Abe Kani

2017-0664 Approval to renew RP004-16, provision of desktop computer hardware leasing on a sixty (60) month contract (August 01, 2017 through July 31, 2018), with PC Specialists, Inc. dba Technology Integration Group, base amount \$556,604.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

6. Police Services/Butch Ayers

2017-0557 Approval to renew BL083-16, provision of landscaping maintenance services at various Police facilities on an annual contract (October 18, 2017 through October 17, 2018), with ACS Landscape Management, Inc., base bid \$110,038.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

7. Support Services/Angelia Parham

2017-0628 Approval to renew RP015-15, provision of custodial services at various Gwinnett County facilities on an annual contract (November 01, 2017 through October 31, 2018), with Building Maintenance Services, Inc., base amount \$567,828.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

8. Transportation/Alan Chapman

2017-0662 Approval/authorization for the Chairman to execute a Facility Encroachment Agreement and Amendment with CSX Transportation, Inc. for the Ronald Reagan Parkway ATMS/ITS project for \$1,750.00. This Agreement is funded by the 2009 SPLOST Program. Subject to approval as to form by the Law Department. District 2/Howard and District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0663 Approval/authorization of Change Order No. 1 to the Intergovernmental Agreement with the City of Sugar Hill for the Suwanee Dam Road at Riverside Road Intersection project, increasing the contract amount by \$125,000.00. The City contribution will increase from \$475,000.00 to \$600,000.00. Subject to approval as to form by the Law Department. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

9. Water Resources/Ron Seibenhener

2017-0633 Award BL048-17, construction of 48-inch pre-stressed concrete cylinder pipe (PCCP) critical crossing replacement (SR 316 & Cedars Road), to low bidder, John D. Stephens, Inc., amount not to exceed \$3,990,800.00. Contract to follow award. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

9. Water Resources/Ron Seibenhener

2017-0586 Approval to renew BL038-14, trenchless stormwater pipe rehabilitation on an annual contract (August 06, 2017 through August 05, 2018), with A&S Paving, Inc. and IPR Southeast, LLC, base bid \$16,000,000.00 (negotiated cost savings of approximately \$15,000.00). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0627 Approval to renew RP014-15, provision of custodial services at various Department of Water Resources facilities on an annual contract (November 01, 2017 through October 31, 2018), with Building Maintenance Services, Inc., base amount \$230,000.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0666 Approval to rescind the award of BL119-16, purchase of a crawler carrier, from the low responsive bidder, Kassbohrer All Terrain Vehicles, Inc., \$269,988.00. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2017-0072 Approval of appointment to the Gwinnett Transit System Advisory Board, Incumbent Jon Richards. Term expires December 31, 2020. District 3/Hunter (Tabled on 07/18/2017) (Tabled to 09/05/2017) {Action: Tabled Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

2. Planning & Development/Kathy S. Holland

2017-0406 SUP2017-00014, Applicant: 78 Carwash LLC, Owner: Ramesh Naik, Tax Parcel No. R6063B008F, Application for a Special Use Permit in a C-2 Zoning District for Automobile Service (Renewal), 4700 Block of Stone Mountain Highway, 1.28 Acres. District 2/Howard (Tabled on 07/18/2017) (Tabled to 08/22/2017)(Public hearing was held)[Planning Department Recommendation: Deny][Planning Commission Recommendation: Deny] {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Multiple Departments

2017-0630 Award BL053-17, provide parking lot and asphalt trail maintenance and repair on an annual contract (August 18, 2017 through August 17, 2018), Departments of Community Services, Police Services and Support Services, to low bidder, Advantage Sealcoating, Inc., base bid \$739,076.80 (this represents a 1.62% decrease over the previous contract). This contract is funded 54% by the 2017 SPLOST Program. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Financial Services/Maria Woods

2017-0681 Approval/authorization of a resolution establishing the 2017 millage rates; authorizing the levy of taxes within Gwinnett County; approving the Gwinnett County Board of Education recommended millage rates; and authorization for the Chairman to execute any and all documents related to the millage rates and digest submission to the Georgia Department of Revenue. {Action: Approved Motion: Nash Second: Howard Vote: 3-2; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-No; Heard-No}

VIII. New Business

3. Law Department/William J. Linkous III

2017-0636 Approval/authorization for State Route 140/Holcomb Bridge Road (Woodmont Boulevard to State Route 140/Jimmy Carter Boulevard) Crooked Creek Road (Woodmont Boulevard to State Route 140/Holcomb Bridge Road) Technology Parkway (State Route 141/Peachtree Parkway to Second Bus Stop) for Declaration of Taking Condemnation proceedings regarding the property of Peachtree Corners, LLC, a Georgia limited liability company, Wingate Realty Finance Corporation and 1,770.27 square feet of Permanent Easement for construction and maintenance of wall for Tax Parcel R6275 053, Parcel 1, Zoning C-2, amount \$21,000.00. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Program. District 2/Howard {Action: Denied Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0682 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the City of Snellville providing for the design of a new library to be located in the Snellville Towne Center. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST Program. District 3/Hunter {Action: Approved Motion: Hunter Second: Nash Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

4. Police Services/Butch Ayers

2017-0570 Approval/authorization for the Chairman to execute an Agreement with Kirkstall Road Enterprises, Inc. The Agreement allows for the filming and recording of the television series currently known as the "The First 48" in and around Gwinnett County, Georgia. Subject to approval as to form by the Law Department. (Tabled on 07/18/2017) (Tabled to 08/01/2017) (Staff Recommendation: Approval) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

5. Transportation/Alan Chapman

2017-0665 Award BL052-17, Peachtree Industrial Boulevard (Norcross STEM High School) traffic improvement project, to low bidder, CMES, Inc., amount not to exceed \$648,991.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. District 2/Howard (Staff Recommendation: Award)
{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IX. Comments from Audience

X. Adjournment

{Action: Approved Motion: Howard Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Out of Room; Heard-Yes}